

Great and Little Plumstead

P a r i s h C o u n c i l

A Meeting of Great & Little Plumstead Parish Council was held on Monday 14th July 2026 at 7.00pm at Great Plumstead Village Hall

PRESENT: **Mr J Wiley (Chairman)** **Mr S Vincent (Vice-Chairman)**
 Mrs M Bullen **Mr A Cawdron**
 Mrs L Carty **Mr G Edwards**
 Mr R Heath **Mrs J Jones**
 Mr P Knowles **Mr R Rice**
 Mrs T Scott (Clerk)

- **Police Report** – May 2026 - Thorpe End – 1, Little Plumstead – 4, Great Plumstead - 5
- **County Councillor Report** – It was confirmed that the Parish Partnership Fund will continue. The signage for Hare Road has been chased, Councillor Jones questioned whether it had been confirmed that the money for the works was still ringfenced as this had been promised previously.
- **District Councillor Report** – Councillor Harvey confirmed that there was still ongoing problems with the unauthorised carpark and there has been a new surface laid. The application for the land adjacent 50 Plumstead Road, Thorpe End has been called into the planning committee for review given the concerns raised by the resident and Parish Council. Concerns over the speeding along Water Lane have been raised by email with the County Councillor and a response is awaited. The BDC Community Grant panel agreed a grant for the Bowls Club of £6,517 for the fitting out of the kitchen and bar area. This was slightly under the figure which was requested but will be sufficient to complete most of the work. A new digital assistant is now live on the BDC website. The Digital Assistant will be able to answer common questions, guide users to the right services and provide responses at any time of day. Veolia has launched this year's Sustainability Fund in partnership with BDC. Applications are invited from community groups and individuals. The closing date is 30th September 2026, more information is available on the BDC website. Polling day for the Norfolk Police and Crime Commissioner role will be Thursday 16th July 2026. More information is available on the BDC website. The new Carrowbeck training brochure is now out, covering training courses from July to December 2026, full information please visit BDC website. The Great Norwich authorities are preparing a new local plan. An initial Call for Sites went out in February 2026 and a further Call for Sites is now running until 13th July 2026. This process is to identify which sites may be suitable for allocation in the new local plan, more information is available at <https://gnlp.oc2.uk/>. Plans for Local Government Reorganisation are progressing. It is expected at present that legislation will be laid before parliament in Autumn 2026. Councils are working on a joint basis voluntarily to prepare for this. An implementation Board and Programme Team have been formed, and individuals have been recruited to key roles. Informal joint committees are being established, with their first meetings due in July.

- **Public Participation** – A parishioner confirmed that the hedge on the corner of Post Office Road is encroaching onto the path.

AGENDA

1. APOLOGIES FOR ABSENCE

None

2. DECLARATIONS OF INTEREST

Councillor Bullen – Item 7a

Councillor Rice – Item 8

3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 8TH JUNE 2026

Proposed – Councillor Edwards. Seconded – Councillor Bullen. All agreed.

4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

Penrice Road, Little Plumstead is a confirmed 20mph. It is not clear whether this has been officially adopted by Highways along with Hobart Drive, Hospital Road, Old Hall Road, Ronald Brown Road and Warner Way or in the process but the Clerk will confirm asap. The Clerk will enquire about the lines which were to be painted on the pathways to mark out the cycleway/pathway. Councillor Heath confirmed that the site on Water Lane, Great Plumstead is not suitable for SAM2 sign as there is not enough visibility, we will ask Highways if they can propose a suitable accepted location. The Bowls Club have not yet installed any batons to mark out parking spaces in Great Plumstead. The mole traps have been laid and were successful in catching 5 moles. Councillor Rice confirmed that he is still waiting to speak to a contractor about the thatching on the bus shelter in Thorpe End. The repair to the bus shelter on Church Road, Great Plumstead has been completed by Ingram Homes.

5. TO RECEIVE CORRESPONDENCE

- Land South of Plumstead Road, Thorpe End – The Parish Council received notification of a public consultation event from Saffron Housing for a proposed development.
- Register of Interests – Update – Broadland DC have confirmed that Councillor addresses will no longer be made public.
- Book Cabinet – Great Plumstead – It was proposed that this could be placed between the noticeboard and the wall in the carpark.
- Broadland Community Awards 2026 – Now open
- Road Closure – Belt Road, Norwich Road and Plumstead Road – The road will be closed 17th July (7.30pm – 5am), 20th July (7.30pm – 5am) and 30th July (7.30pm – 5am) for surface dressing works.
- Rosebery Field – Tree Pack – The Parish Council were success in their grant to secure a tree pack for Rosebery Field. These will be delivered in approximately November time.

6. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

2026/0244	Rosewalls 22 Plumstead Road Thorpe End Norfolk NR13 5BS	Single storey rear extension to replace existing conservatory	No objection.
2026/1676	Crescent Lodge 7 Lawn Crescent Thorpe End Norfolk NR13 5BP	Replacement rear porch and replacement bathroom and front bedroom windows	No objection.
2026/1902	West Wending, 1 Lawn Crescent, Thorpe End	Small rear extension to the house along with window replacements and alternations, cladding to the front of the house and a ramp to allow better access to the house	No objection. Comments: - Reservations exist about the proposed timber screen to the existing front entrance. - The application form states there are no changes to parking arrangements, but the proposal takes away the inbuilt house garage which is a change. The application needs to be amended to show if the parking arrangements at the property sit inline with the Neighbourhood Plan. - The garage appears to provide the new ramped access and entrance area. The design statement notes that there are no TPO's on the site but actually the designate conservation area protects all trees, which means any amendment must be applied for.
2026/1855	6 Highefield, Little Plumstead	Single storey rear extension with associated raised decking	No objection.
2026/1911	Land North of Smee Lane, Great Plumstead	Non material amendment 20211743 to the approved landscaping scheme the details of which were secured by	Note to tree officer – There are works happening in the orchard on this site. If trees are

		Condition 9 of the reserved matters consent.	being removed are these being replaced?
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a. PROPOSED DEVELOPMENT ON PLUMSTEAD ROAD, THORPE END

The Parish Council were notified of a public consultation for a proposed planning development on Plumstead Road, Thorpe End, at the time of the meeting no application had been submitted. The Parish Council were given the same amount of notification of the public consultation event as members of the public and some Councillors were able to attend.

The Councillors discussed the proposal which Saffron Housing had put forward. The site was not designated under the Greater Norwich Local Plan and was not part of the growth triangle. There are details of the proposal which have not been confirmed and it is hoped that these will be when it is submitted as a planning application. It was questioned why the site is solely social housing and not mixed with full ownership like other housing developments within the parish. The Councillors discussed the number of social housing units which are included within the Smee Lane and Green Lane developments and queried why the parish was allocated another site. The Neighbourhood Plan states that no development should impact the site and this application will, as the development does not appear to be in-keeping with Thorpe End. The Councillors queried when the flooding assessment was undertaken on the site and it was confirmed that this may need to be done again and certainly at a time when the pump station is under strain. The developer needs to speak to Anglian Water to fully understand the historic problems that Thorpe End has endured with flooding. The exits onto Plumstead Road are not suitable due to the busyness of the road. The developer has confirmed that the parking allocation is inline with NCC parking regulations but the Councillors stressed that this must actually fall within the Parish Council's Neighbourhood Plan. It was noted that there does not appear to be allocation for bins with the information, this is hoped to be included in the planning application. (20.10 - Councillor Rice left the meeting) The developer has confirmed that all amenity areas will stay as their responsibility. Concerns were raised about a development which was completely made up of social housing and how historically these developments have had anti-social problems. (20.12 – Councillor Rice returned to the meeting).

20.13 – Councillor Jones left the meeting.

The Clerk confirmed that Broadland DC have been in touch to ask if we are happy for the local lettings process to start with Plumsteads first and then cascading down to local villages and then further out or if we would like to start with Thorpe End Village first, and then move onto Plumsteads. The Councillors discussed the numbers which Saffron Housing had provided for local residents who were on the housing list and agreed to keep this as Plumsteads first.

7. TO DISCUSS PARISH PROJECTS

a. TO AGREE THE CONTRACT WITH WILLOW-DENBY FOR PHASE 2 OF THE GREAT PLUMSTEAD RECREATIONAL GROUND

To be discussed at the next meeting. (20.22 – Councillor Vincent left the meeting).

b. TO DISCUSS AND AGREE THE QUOTE TO FIX THE BALANCE BEAM AT LITTLE PLUMSTEAD PLAY AREA

The Clerk presented the cost of the balance beam to be fixed after the contractor discovered that it was not set into the ground deep enough. The cost of the works was £460. Proposed – Councillor Edwards. Seconded – Councillor Carty. All agreed.

20.27 – Councillor Rice left the meeting.

8. TO DISCUSS AND AGREE THE EXTRA CUTS AND PITCH MARKINGS FOR GREAT PLUMSTEAD PLAYING FIELD

The Councillors discussed any additional pitch cuts and pitch marking which would be required for the coming football season. Councillor Heath believed that we would need 2 additional cuts and 18 markings over the 9 month season.

Proposed – Councillor Cawdron. Seconded – Councillor Knowles. All agreed.

20.39 – Councillor Rice returned to the meeting.

9. TO REVIEW AND AGREE THE NOTICE OF ASSIGNMENT FOR THE TENNIS COURTS IN GREAT PLUMSTEAD

The Councillors mentioned that maintenance works were needed to the tennis courts and the surrounding hedge which need to be tidied up. The details for booking are still required from the new owners of the house, once we have these they will be added to our website. The Councillors had read through the Notice of Assignment for the Tennis Courts to the new ownership of Cedar House and were happy to sign this. Proposed – Councillor Carty. Seconded – Councillor Heath. All agreed.

10. FINANCIAL MATTERS

a. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

Payments

Bank Balance	Nat West	£4,955.16	30.06.2026
Bank Balance	Scottish Widows	£42,608.94	30.06.2026
Bank Balance	Broadland Deposit Account	£266,540.53	31.03.2026
<u>Payments</u>			
Google	Google Workspace		£5.90*
	TOTAL		£0.00
<u>Receipts</u>			
	TOTAL		£0.00
Outstanding Cheques			
	TOTAL		£0.00
Current Account Balance after above payments made and outstanding cheques cleared will be approximately			
			£4,955.16

* already included in the accounts stated above

Proposed – Councillor Rice. Seconded – Councillor Bullen. All agreed.

Bank Balance	Unity Bank	£145,190.67	08.06.2026
<u>Payments</u>			
T Scott	Salary and expenses		£1,524.48
HMRC	Tax and NI		£393.23
Norfolk Pension Scheme	Monthly payment		£453.00
Unity Bank	Service Charge		£8.65*
Scribe	Monthly payment		£62.40
E.on	Electricity Payment		£62.20
Christian Cator Estate	Sandhole Lane Hire Fee		£186.87
	TOTAL		£2,682.18
<u>Receipts</u>			
	TOTAL		£0.00
Payments Awaiting Authorisation			
HMRC	Employer National Insurance		£1,688.47
	TOTAL		£1,688.47
Current Account Balance after above payments made and outstanding cheques cleared will be approximately			
			£140,820.02

* already included in the accounts stated above

Proposed – Councillor Heath. Seconded – Councillor Carty. All agreed.

11. TO DISCUSS WHAT ITEMS SHOULD GO ONTO SOCIAL MEDIA THIS MONTH

Plumstead Road, Thorpe End

12. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 14th September 2026 at 7.00pm at St David's Hall, Thorpe End

13. TO RECEIVE ITEMS FOR THE NEXT AGENDA

None

There being no further business the meeting closed.

Signed:

Chairman

Date: