

Great and Little Plumstead

P a r i s h C o u n c i l

A Meeting of Great & Little Plumstead Parish Council was held on Monday 9th March 2026 at 7.00pm at Little Plumstead Village Hall

PRESENT: Mr J Wiley (Chairman) Mr S Vincent (Vice-Chairman)
Mr A Cawdron Mrs L Carty
Mr G Edwards Mr R Heath
Mr P Knowles Mr R Rice
Mrs T Scott (Clerk)

- **Police Report** – January 2026 - Thorpe End – 3, Little Plumstead – 3, Great Plumstead - 0
- **County Councillor Report** – Councillor Mackie confirmed that the elections will now take place on Thursday 7th May, this Parish will now form part of the Wroxham Division until LGR is in place. There will be elections next year for the new unitary council/s. The new posts and signage is in place on Broad Lane and Norwich Road (Reeves Corner), the Councillors did report that the flashing sign on Norwich Road would be better placed facing away from the Thorpe End roundabout rather than towards it. This has been suggested to Highways and they confirmed that they would visit and report back. Changes have been suggested for Smea Lane, Great Plumstead which will remove the 7.5 tonne weight restriction due to the road now dead-ended due to the NDR. There is also a proposed access off Smea Lane to allow the planned development. The designs for the pathway for Thorpe End have now been received. The exact date for construction hasn't been shared yet but is expected to be imminent. The project is funded solely by the developer and was approved as part of the development on Green Lane. Councillor Mackie confirmed that most of his community grant has now been allocated, there is approximately £200 left and asked if anyone was aware of any local group which could benefit. Norfolk County Council has approved 99 new highway improvement schemes for 2026-27, delivered in partnership with town and parish councils across Norfolk. Norfolk County Council is delivering targeted support for the county's vital hospitality sector, launching a £250,000 package at the Norfolk Market Towns Conference as part of a wider £1m investment in high streets. Norfolk County Council has opened its nominations for the Norfolk Rural Business Awards 2026. To apply please visit the County's website. Norfolk Fire & Rescue Service has taken delivery of six new Zodiac Milpro ERB400 rescue boats to strengthen its response to water emergencies across the county.
- **District Councillor Report** – Elections for Norfolk County Council will be held on 7th May 2026. The next elections for the principal authorities in Norfolk are expected in May 2027 for Councillors to sit on the Shadow Unitary Authorities. The Structural Change Order creates the legislation needed to form the Shadow Authorities and is expected in Autumn 2026. The government decision on the number of unitary authorities is expected to be announced on or before 25th March 2026. The Greater Norwich Authorities (Broadland District Council, Norwich City Council and South Norfolk Council, working with Norfolk County Council) are preparing to review the Greater Norwich Local Plan which was adopted in March 2024. The

review is prompted by national planning reform and the government's new method for calculating housing need. In addition, the government has introduced a new plan-making system, which changes the way local plans are prepared. As part of the early preparation stage of reviewing the GNLP, the Greater Norwich authorities have opened a Call for Sites. The Call for sites ends on 23rd March 2026, for more information please visit <https://gnlp.oc2.uk/>. BDC has increased its stock of temporary accommodation. This is saving the council money as temporary accommodation provides income from rent as well as reducing bills for bed and breakfast accommodation. The Council has 53 temporary accommodation units with more coming online in March 2026. The Revenue Budget for 2026/27 was agreed. There will be no rise in Council Tax and Broadland is one of the very few councils who are not raising tax in the coming financial year.

- **Public Participation** – A parishioner brought up the speeding problems on Salhouse Road and if there were any other measurement which could be implemented to calm. The parishioner has spoken to the local police officer who confirmed that there was some speeding but mostly keeping to the limit, and not enough to take action. They said that further surveys would be undertaken but this hasn't taken place yet. Councillor Heath confirmed that the SAM2 sign could be placed along Salhouse Road, Little Plumstead but only for the set amount of time. Councillor Rice mentioned that other parishes have installed signage saying "respect our speed limit" and wondered if these would be helpful to have around the parish. The Clerk will chase Birketts in relation to the transfer of land at Church Road, Great Plumstead and report back to the Parish Council.

AGENDA

1. APOLOGIES FOR ABSENCE

Councillor Jones and Bullen.

2. DECLARATIONS OF INTEREST

Councillor Rice – Item 8c.

3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 2nd FEBRUARY 2026

Approved. Proposed – Councillor Edwards. Seconded Carty. All agreed.

4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

Councillor Mackie has supported the idea to Highways for Middle Road, Great Plumstead to be gritted in the future to ensure that the parishioners have safe passage out of the parish. Highways have confirmed that they will come back in due course. Highways are looking into signage options for Hare Road, Great Plumstead to ensure that more permanent signage is in place to warn drivers of the flooding issues. Broadland DC have confirmed that they do not have any objections to linking the pathway to the Halsbury development but they are unable to fund this, if the developer is unable to there are grants available. The Clerk questioned whether it would be appropriate for the Parish Council to apply for any grants as none of the land is within their jurisdiction. TPO's have been applied for, for the two oak trees

on Water Lane, Great Plumstead, the outcome of these is awaited. The hedge near the allotments in Great Plumstead has been cut to reduce its height. The Yew tree which sits within the churchyard over is overhanging the wall and into the Walled Garden carpark is due to be cut back, the church has confirmed that this is ok. The Diocese has been in contact to ensure that they paperwork is in order. The Parish Council is waiting for Evergreen to undertake the works on the play areas, unfortunately they have been delayed due to mechanical issues with their trucks and illness. Councillor Heath has drafted a Licence for the football team and will look to get this agreed and signed asap.

5. TO RECEIVE CORRESPONDENCE

- The Willows, Little Plumstead – Road adoption – Cripps have confirmed that the drainage system is now on track to be adopted in November 2026. The adoption of the roads was delayed due to a streetlight inspection, this has now taken place. Cripps have a number of remedials to undertake required by the inspection. Once these have been done the road will be adopted. The Councillors did ask for the Clerk to go through the planning documents to confirm whether Cripps are required to line the pathways to note the cycle and pedestrian pathway.
- City Fibre – Great Plumstead request – A request has been received to lay a line through the carpark. The Councillors confirmed that a Deed of Easement is needed and contrary to the request all costs should be met by City Fibre not the Parish Council.

6. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

2026/0185	Land North of Norwich Road, Little Plumstead	Re-position farmhouse from original consent 2023/2650	<p>The application is misleading. It is not only a relocation of the approved dwelling but also an unstated attempt to vary Condition 4 of consent 2023/2650, which requires the house to remain unoccupied until the pig units are built and operational. The new submission seeks permission to construct and occupy the dwelling before any agricultural buildings are delivered, undermining the original justification for a dwelling in open countryside.</p> <p>The plans are unclear and inconsistent. The site plan and block plan show different layouts for the house and garage, and the access arrangement is poorly defined.</p> <p>The site area is stated as 2,400 m² but elsewhere claimed to be under</p>
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			<p>2,000 m² to avoid biodiversity gain requirements.</p> <p>Several application form entries are incorrect, including parking provision, number of bedrooms (3 on plans vs 4 in the Design & Access Statement), and conflicting drainage proposals (attenuation pond vs soakaway), neither of which is shown on the plans.</p> <p>The application also seeks to avoid CIL liability by claiming self-build status, contrary to the earlier approval.</p> <p>A full and accurate site plan is required, showing the dwelling, garage, drainage features, parking, bin storage, and all associated infrastructure, along with corrected application documents.</p> <p>We object to any change to Condition 4. Allowing occupation before the pig units are constructed would result in an unjustified new dwelling in an agricultural field, outside any development boundary, contrary to policy and without the agricultural need that formed the basis of the original consent.</p>
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7. TO DISCUSS PARISH PROJECTS

a. UPDATE ON GREAT PLUMSTEAD GROUND PHASE 2

The Clerk together with Councillor Cawdron, Knowles and Heath met with Mr Bullen to discuss phase 2. The Councillors together with Mr Bullen went through the phase 2 quote which Willow-Denby has updated to reflect the new pricing to ensure that this included everything. In the course of phase 1 a number of things were changed to ensure that the project came in on budget and these changes will be reflected in phase 2 so that the building matches. A number of things need to be confirmed with the Bowls Club for example – lighting, flooring, sockets etc. Mr Bullen confirmed that he had been advised that bi-fold doors would not be suitable as they are prone to becoming damaged. It was suggested that the doors are changed to triple sliders inside, it's unlikely that this will cause an increase in price. Phase 2 also needs to include the finishing of the area between the Scout Hut and the Activity Centre. Together with the final fencing between the Scout area and the playing field. The Councillors and Clerk will organise a meeting with the Bowls Club to ensure that the building will be fit for purpose. The Councillors discussed whether the Willow-Denby compound could be placed on the playing field, rather than on the carpark to ensure

that Recreational Area has full use of the carpark for the summer. The final part of the drainage still needs to be installed, this is to go into the field and it was discussed that this could happen in June/July to allow Willow-Denby to install this in good weather. The rest of phase 2 would then take place in September 2026 when the Bowls Club season ends.

Comments have been received back from the Scouts Association on the new lease. The Clerk confirmed that a new site plan is being prepared for the whole of the site. The Parish Council confirmed that there was not a problem with changing the time regarding interest. We have asked for further clarification on the tenant name as this has changed from the Scout Group to the Scout Association and this does affect the Parish Council, we await further advice from our solicitor on this. Unfortunately, the fire certificate is held up in a backlog with the fire department and it is unlikely that the Scout association will agree to sign the lease until this has been received.

b. UPDATE ON PLAY AREA REPAIRS IN THE PARISH

The repairs are currently delayed due to the contractor having mechanical issues and also illness amongst the staff. The repairs will be begin as soon as possible.

c. UPDATE ON THE HEDGE CUTTING AT GREAT PLUMSTEAD PLAYING FIELD

The hedge cuts by the allotment has been undertaken. The flailing will now take place in September outside of the bird nesting season.

8. FINANCIAL MATTERS

a. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

Payments

Bank Balance	Nat West	£4,131.26	27.02.2026
Bank Balance	Scottish Widows	£42,496.75	29.02.2026
Bank Balance	Broadland Deposit Account	£343,318.46	31.03.2025
		<i>£255,635.66</i>	As allocated in parish accounts. Not confirmed by Broadland Deposit Account
<u>Payments</u>			
		TOTAL	£0.00
<u>Receipts</u>			
Allotment Holder		Annual Fee	£36.00*
Allotment Holder		Annual Fee	£36.00*
Allotment Holder		Annual Fee	£18.00*
Great Plumstead Village Hall		Annual Fee	£10.00*
		TOTAL	£0.00
Outstanding Cheques			

Christian Cator Estate	Sandhole Lane Hire - half yearly	£179.22
Great Plumstead Village Hall	Hire fees	£50.00
	TOTAL	£229.22
Current Account Balance after above payments made and outstanding cheques cleared will be approximately		
		£3,902.04
* already included in the accounts stated above		

Proposed – Councillor Heath. Seconded – Councillor Rice. All agreed.

The Clerk will chase Christian Cator as the cheque still hasn't been deposited. The Clerk will ask if BACS is possible and preferred and the cheque will be cancelled.

Bank Balance	Unity Bank	£85,609.26	09.03.2026
<u>Payments</u>			
T Scott		Salary and expenses	£1,524.48
HMRC		Tax and NI	£393.23
Norfolk Pension Scheme		Monthly payment	£506.72
E.on		Electricity Payment	£51.29
NPTS		Training - Conference	£67.20
National Allotment Society		Membership Fee	£35.00
Information Commissioner Office		Annual Fee	£47.00
Broadland District Council		Litter Bin Annual Fee	£296.40
Broadland District Council		Dog Bin Annual Fee	£1,482.00
BY Training Services		New battery for GP defibrillator	£190.00
Unity Bank		Banking charge	£7.35*
		TOTAL	£4,593.32
<u>Receipts</u>			
		TOTAL	£0.00
Payments Awaiting Authorisation			
		TOTAL	£0.00
Current Account Balance after above payments made and outstanding cheques cleared will be approximately			
			£81,015.94
* already included in the accounts stated above			

Proposed – Councillor Edwards. Seconded – Councillor Knowles. All agreed.

b. TO DISCUSS THE SIGNATORIES FOR BROADLAND DEPOSIT ACCOUNT

The Parish Council discussed and agreed to remove the late Councillor Johnson as a signatory from the Broadland Deposit Account leaving four signatories.

Proposed – Councillor Edwards. Seconded – Councillor Heath. All agreed.

c. TO DISCUSS AND AGREE THE GROUNDS MAINTENANCE QUOTES RECEIVED

Unfortunately, one of the quotes is still to be received as further information was requested. It was mentioned that there appeared to be a mole problem on the field, the Clerk will look into a mole trapper and report back.

d. TO SIGN THE CONTRIBUTION RATE LETTER FROM NORFOLK PENSION FUND

Norfolk Pension Fund has confirmed the contribution rates until 2029. The Councillors agreed to sign the letter confirming receipt.

9. TO REVIEW AND ADOPT THE GUIDE RELATING TO THE FREEDOM OF INFORMATION ACT AND PUBLICATION SCHEME

The information guide relating to the Freedom of Information Act and the Publication Scheme had been circulated and the Councillors agreed to adopt these.

Proposal – Councillor Cawdron. Seconded – Councillor Carty. All agreed.

10. TO DISCUSS WHAT ITEMS SHOULD GO ONTO SOCIAL MEDIA THIS MONTH

Planning

11. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 13TH April 2026 at 7.00pm at Great Plumstead Village Hall

12. TO RECEIVE ITEMS FOR THE NEXT AGENDA

None

There being no further business the meeting closed.

Signed:

Chairman

Date: