

Great and Little Plumstead

P a r i s h C o u n c i l

A Meeting of Great & Little Plumstead Parish Council was held on Monday 8th June 2026 at 7.00pm at Little Plumstead Village Hall

PRESENT: **Mr J Wiley (Chairman)** **Mr S Vincent (Vice-Chairman)**
 Mrs M Bullen **Mr A Cawdron**
 Mrs L Carty **Mr G Edwards**
 Mr R Heath **Mr P Knowles**
 Mr R Rice
 Mrs T Scott (Clerk)

- **Police Report** – April 2026 - Thorpe End – 2, Little Plumstead – 0, Great Plumstead - 3
- **County Councillor Report** – No reported received. The Clerk confirmed that a list of our meeting dates for the year has been sent to Councillor Matthews.
- **District Councillor Report** – The “topping out” ceremony for the new Visitor Centre and Café at Broadland Country Park was held on 11th May 2026. BDC Cabinet agreed on 19th May to establish a two-year funding package (2026-2028) of £320,000 funded from reserve, to support local business and skills activity across Broadland. Councillor Adrian Tipple was elected as Chair and Councillor Shane Ward as Vice-Chair. Councillor Sue Halland was elected as Leader and Cabinet team remains in place as before. BDC adopted a new Street Naming Legislation and update to the Street Naming and Numbering Policy. An updated comprehensive ASB Prevention and Response Policy 2026-2029 was approved. The Design Code for BDC and SNC was approved. A 6-week public consultation on this code was conducted from October to December 2025 and minor changes were made. The Code will assist planners in negotiation the design details of new residential development schemes. It will apply to all residential schemes between 1 and 500 dwellings. The Greater Norwich Local Plan production process will progress under the government’s new plan making system. A formal Notice to Commence Preparation must be issued by the Council and has not been approved. The existing Housing Standards Enforcement Policy has been revised and was adopted. A new Housing Standard Civil Penalty Policy has been developed and was also adopted. The new Women and Girls Safety Charter was adopted at the Main Council. This aims to make women and girls feel safer and to give them the knowledge that there is a support network around them when in public spaces. It is expected that there will be a growth in demand for temporary accommodation due to a rise in homelessness. BDC has received a funding allocation from the Local Authority Housing Fund Round 4. They will purchase 16 temporary accommodation properties and 8 resettlement properties. BDC has agreed that CNC Building Control will manage and administer the Building Safety Levy on behalf of the Council. The funding for this service will come from New Burdens Grant funding from the government. The BSL is a statutory charge to ensure that developers contribute to the remediation of historical building safety defects. It will come into force for applications submitted on or after 1 October 2026 following the draft BSL. Entries for a place to take part

in the Marriott's Way run on 20th September 2026 are now open. The 10km trail race starts in Aylsham on the Marriott's Way and finishes in the marketplace in Reepham. The run is flat and mostly off road along the Marriott's Way. Please visit the BDC website for more information and to sign up. The Broadland Biodiversity Strategy was published last year, and the first Biodiversity Monitoring Report has been published highlighting the actions taken across the district to enhance biodiversity. To read the report please visit the BDC website.

- **Public Participation** – A parishioner asked when the park at Great Plumstead was going to be repaired, the Clerk confirmed that the works have already been agreed (with amendments to be agreed at tonight's meeting) and these will be undertaken as the contractor receives the equipment. The Clerk confirmed that parishioners may see some repairs completed quicker than others but this will be down to the available of the equipment. A parishioner asked if there was an update about the change to the Great Plumstead bus shelter signage and the Clerk confirmed that NCC have asked for the signage to be reprinted and installed. A parishioner brought up the 40mph speed limit on Water Lane and asked whether this could be reduced to 30mph. The traffic has increased and there is a higher number of cars appearing to be speeding, this is worrying due to children who cross the road to attend school together with general members of the public. Councillor Wiley confirmed that the road must meet certain criteria before Highways will reduce the speed limit. Councillor Heath confirmed he would look at Water Lane for the SAM2 sign but its unlikely to be suitable due to the bends in the road. A parishioner attended the meeting to discuss the planning application for land adjacent to 50 Plumstead Road, Thorpe End. The parishioner confirmed that they didn't receive any notice about the application and there is no notice on the lamppost at the site. The application does not include neutral neutrality but the application states that this is development is for market. Councillor Wiley encouraged all parishioners to comment on the application if they wish to. Councillor Heath confirmed that the Bowls Club are going to secure battens to their fence to delineate parking spaces to try and encourage mindful parking at the Great Plumstead Rec.

AGENDA

1. APOLOGIES FOR ABSENCE

Councillor Jones

2. DECLARATIONS OF INTEREST

Councillor Bullen – Item 7b

3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 11th May 2026

Proposed – Councillor Bullen. Seconded – Councillor Heath. All agreed.

4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

The moles traps will be laid this week at the play area and the top of the field in Great Plumstead. NCC has confirmed that they will reprint the signage at the Great Plumstead bus shelter so that this is named properly.

5. TO RECEIVE CORRESPONDENCE

- Unauthorised encampment – Plumstead Road – Broadland District Council are aware of this.

6. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

2026/1416	Land between Orchard Cottage and Oak House, Toad Lane, Great Plumstead	Details for condition 7 – Materials, of permission 2024/0703	No objection
2026/1199	Land adjacent to 50 Plumstead Road, Thorpe End	Outline application for single self build dwelling with all matters reserved	The application is on the boundary of the buffer zone between the NDR and Thorpe End. The Growth Triangle Area Action Plan, ref GT2, the buffer zone between Thorpe End and the NDR needs to be maintained. This development would infringe upon the buffer zone, and would count as settlement creep (policy 1 of the Neighbourhood Plan). The application claims it will result in biodiversity net gain, a claim that appears contradicted as scrubland is being replaced by building. It would also involve removing longstanding existing hedging. Nutrient Neutrality has not been demonstrated. This application sits outside the development boundary.
2025/3831	2 Burtt Way, Great Plumstead	Erection of 1 no helical vertical axis wind turbine	No further comments.
2026/1480	Rosedale, 44 Salhouse Road, Little Plumstead	Single storey rear extension replacing smaller single storey rear extension to existing bungalow	No objection

7. TO DISCUSS PARISH PROJECTS

a. UPDATE ON THE LEASE TO THE SCOUTS FOR THE ACTIVITY HALL

A number of the Councillors met to discuss the implications of the Scout Trust not taking on a full repairing lease which had previously been agreed with the Scout Group. The Parish Council agreed that having a meeting directly with the Scout Group and the Scout Trust would be useful to find a solution for the basis of the Lease so that this can be finalised and allow the Scout Group to access and use the Activity Hall. The Councillors agreed that the most suitable date would be the 23rd June 2026.

b. TO DISCUSS THE QUOTE FOR GREAT PLUMSTEAD RECREATIONAL GROUND PHASE 2

Willow-Denby and David Bullen Limited have sent through the updated quote for phase 2. The quote totals £470,123 for the works plus a £23,506.15 contingency for a total of £493,629.15. The Parish Council is able to cover the total cost of this project through CIL and S106 monies, together with a grant from Broadland District Council.

c. TO DISCUSS THE ADVICE GIVEN FOR THE TRANSFER OF THE TENNIS COURTS, GREAT PLUMSTEAD TO NEW OWNERS

The Parish Council has received advice about the Notice and Deed of Assignment for the transfer of the Tennis Courts in Great Plumstead to the new owners of the adjoining property. The advice has been circulated to the Councillors and they agreed that they are happy with the advice and to proceed.

d. AGREEMENT TO ACCEPT THE NOTICE AND DEED OF ASSIGNMENT FOR THE TENNIS COURTS, GREAT PLUMSTEAD

At the time of the meeting the Parish Council had not yet received the Notice or the Deed of Assignment for the Tennis Courts. These will be circulated once received.

e. TO DISCUSS THE QUOTE RECEIVED FOR THE REPAIR OF THE WALLED GARDEN, LITTLE PLUMSTEAD CARPARK

One quote has been received for the repair to the carpark but another is awaited. The Clerk will compare the works required to the original specifications of the carpark. The Councillors asked if the warranties on the works could be checked.

f. TO DISCUSS AND AGREE THE UPDATED QUOTE RECEIVED FOR THE REPAIRS NEEDED TO THE PLAY AREAS

The contractor has sent through an updated quote for the repairs needed to the play areas. The Councillors compared this to the original quote and agreed to the increases. The total quote is now £8138 plus VAT. The contractor has started on the items where the items did not change in price and they will continue the others

works as the new equipment arrives. It was agreed that the log trail at Padgate, Thorpe End will be repaired rather than the piece of equipment replaced.

Proposed – Councillor Carty. Seconded – Councillor Knowles. All agreed.

Councillor Carty mentioned that the spring on the pedestrian gate has gone which is stopping the gate from closing properly. The Clerk will ask the contractor to look at this when they are at the park.

8. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

Payments

Bank Balance	Nat West	£4,961.06	29.05.2026
Bank Balance	Scottish Widows	£42,608.94	31.05.2026
Bank Balance	Broadland Deposit Account	£266,540.53	31.03.2026
<u>Payments</u>			
Google	Google Workspace		£5.90*
	TOTAL		£0.00
<u>Receipts</u>			
	TOTAL		£0.00
Outstanding Cheques			
	TOTAL		£0.00
Current Account Balance after above payments made and outstanding cheques cleared will be approximately			
			£4,961.06

* already included in the accounts stated above

Proposed – Councillor Edwards. Seconded – Councillor Rice.

Bank Balance	Unity Bank	£145,190.67	08.06.2026
<u>Payments</u>			
T Scott	Salary and expenses		£1,524.48
HMRC	Tax and NI		£393.23
Norfolk Pension Scheme	Monthly payment		£453.00
Unity Bank	Service Charge		£8.65*
Scribe	Monthly payment		£62.40
E.on	Electricity Payment		£62.20
Christian Cator Estate	Sandhole Lane Hire Fee		£186.87
	TOTAL		£2,682.18
<u>Receipts</u>			
	TOTAL		£0.00
Payments Awaiting Authorisation			
HMRC	Employer National Insurance		£1,688.47

	TOTAL	£1,688.47
Current Account Balance after above payments made and outstanding cheques cleared will be approximately		

£140,820.02

* already included in the accounts stated above

Proposed – Councillor Carty. Seconded – Councillor Bullen.

9. TO DISCUSS THE GRANTS FOR REFURBISHMENT OF THE BUS SHELTERS AND APPLYING FOR THIS

The Councillors were in support of this. The area does not need any new bus shelters but there are a few repairs which are needed. The Clerk will apply for the grant for the following: (1) sanding down and revarnish of the bus shelter at St David's, Thorpe End (2) The guttering at Great Plumstead bus shelter.

Councillor Rice will speak to someone about the thatching for the bus shelter in Thorpe End to see if any repairs are needed.

Councillor Carty confirmed that there is a brick missing from the bus shelter on Church Road, Great Plumstead. The Clerk will report this to Ingram Homes for repair.

10. TO DISCUSS WHAT ITEMS SHOULD GO ONTO SOCIAL MEDIA THIS MONTH

Planning

11. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 13th July 2026 at 7.00pm at Great Plumstead Village Hall.

12. TO RECEIVE ITEMS FOR THE NEXT AGENDA

None received.

There being no further business the meeting closed.

Signed:

Chairman

Date: