

Great and Little Plumstead

P a r i s h C o u n c i l

To Members of the Council

You are hereby summoned to attend the next Meeting of Great and Little Plumstead Parish Council which will be held at St David's Hall, Thorpe End on Monday 11th May 2026 at 7.30pm

1. To receive report from Police
2. To receive a report from County Councillor
3. To receive a report from James Harvey, District Councillor
4. Public Participation

ANNUAL PARISH COUNCIL MEETING A G E N D A

1. Election of Chairman together with signing of declaration of acceptance
2. Election of Vice-Chairman
3. To accept apologies for absence
4. To consider any declarations of acceptance of office that have not been received and decide whether to grant an extension or declare the seat vacant
5. To receive Declarations of Interest
6. To agree the minutes of the Parish Council Meeting held on Monday 13th April 2026
7. To report matters arising from the Minutes not on the agenda: for information only
8. To appoint committees and representatives:
 - a. Finance Committee
 - b. Data Protection Committee
 - c. Allotment Representative
 - d. Tree Warden
 - e. Play Equipment Inspectors
 - f. Website
 - g. Village Hall
 - h. Youth Engagement
 - i. CIL Committee
 - j. Plumstead Community and Sports Pavilion Advisory Committee
 - k. Walled Garden Advisory Group
 - l. Responsible Finance Officer
 - m. Internal Finance Officer
 - n. Rosebery Fields Advisory Group
9. To adopt/review policies
 - a. Equal Opportunities Policy
 - b. Disciplinary and Grievance Procedure
 - c. Expenses Policy
 - d. Sickness Absence Policy
 - e. General Data Protection Regulations Policy
 - f. Pensions Policy
 - g. Lone Working Policy
 - h. Internal Risk Assessment
 - i. Standing Orders
 - j. Planning Application Policy
 - k. SAM2 Sign Management Policy and Risk Assessment
 - l. Financial Regulations
 - m. Reserves Policy
 - n. Media Policy
10. To receive Correspondence
11. To consider Planning Applications

12. To discuss Parish Projects
 - a. To discuss and agree the structure of the Lease for the Activity Hall and surrounding area with the Scouts
 - b. To discuss the updated quote received for Phase 2 of the Great Plumstead Recreational Ground Project
 - c. To discuss and agree the amended quotation for the Play Area repairs
13. To discuss and agree the proposed Licence for the hirers of the football pitches in Great Plumstead
14. To discuss the quote for the mole trapping for Great Plumstead Play Area
15. Financial Matters
 - a. To agree payments in accordance with the budget
16. To confirm the date and time of the next meeting of Great and Little Plumstead Parish Council as Monday 8th June at 7pm at
17. To receive Items for the Next Agenda

**Mrs T Scott,
Clerk to the Parish Council
1st May 2025**