

# Great and Little Plumstead

P a r i s h C o u n c i l

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 10<sup>th</sup> November 2025 at 7.00pm at St David's Hall, Thorpe End**

**PRESENT:** Mr J Wiley (Chairman)                      Mr S Vincent (Vice-Chairman)  
Mrs M Bullen    Mr A Cawdron  
Mrs L Carty    Mr G Edwards  
Mr R Heath  
Mr P Knowles     Mr R Rice  
Mrs T Scott (Clerk)

- **Police Report** – No report
- **County Councillor Report** – *The new signs which are to be installed on Broad Lane and Reeves Corner, will be paid for by Highway's budget, Parish Council and Councillor Mackie's budget for 2025/26. Councillor Mackie confirmed that there was no update on the noise on the NDR but encourage everyone to report any disruption. Councillor Linda confirmed that PC Jennings will be attending the police event at the Walled Garden on the 4<sup>th</sup> December between 10.30 and 12 and this could be brought up then.*
- **District Councillor Report** – Councillor Harvey confirmed that he had chased proposal to link the woodland walk in Thorpe End to the Halsbury development. The light pollution issues on the Broadland Business Park are also being looked into. The various proposals for unitary models have now been submitted from all the Councils in Norfolk. The government will consider whether they are compliant proposals, and those that are will then go to consultation with the relevant statutory consultees. The government minister will then make a decision in the first quarter of 2025. Elections to the Shadow Unitary/ies will be in May 2027 with the vesting of the new authority/ies in May 2028. The expectation is that the District Council Elections which would have been in May 2027 will not go ahead. Suffolk County Council as agreed to move ahead with the government programme for a Mayor and Norfolk County Council agreed on 16<sup>th</sup> October. The elections for the Mayor will be held in May 2026 at the same time as the elections to Norfolk County Council. Great and Little Plumstead have achieved Mindful status. BDC is now offering Winter Pressure Grants of up to £500 for community organisations, information is on the BDC website. Broadland Country Park near Horsford is being upgraded. There will be a new visitor centre and parking to improve its accessibility. With new indoor and outdoor seating, together with six more acres of new woodland being added. BDC's Future for Nature Fund is now open for applications, more information is available on the BDC website. *Councillor Knowles asked if the update on The Glade issue could be made public and Councillor Harvey confirmed that he would put a statement together for circulation.*

19.16 - Councillor Vincent left the meeting

19.18 – Councillor Vincent returned to the meeting

- **Public Participation** – Members of the Scouts were in attendance to ask if there was an update with the lease of the Activity Building. It was confirmed that despite chasing this is still awaited from our solicitors. It was questioned why the Activity Building couldn't be leased to the Scouts under the existing lease but it was confirmed that this might confuse the confirmed start date of when the Scouts took occupation. This could potentially cause problems for future Parish Councillors. The Deed of Surrender has been received and circulated to the Scouts but they cannot comment on this without the lease. Mr Bullen confirmed that the flooring is the right grade for the proposed activities in the Activity Hall. Reverend Ian of Thorpe End attended the meeting to introduce himself to the Parish Council and confirmed that he is keen to be involved in the village.

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

Councillor Jones

### **2. DECLARATIONS OF INTEREST**

None

### **3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 13<sup>th</sup> OCTOBER 2025**

Amendment – Item 7a – In the second paragraph, first line, “flooring” was changed to “floor covering”. All agreed.

### **4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY**

The Parish Council has supported the proposal for the lights on Plumstead Road to be turned on again. Councillor Mackie has taken the proposal to move the signs from Smee Lane and Low Road, the Parish Council doesn't need to do anything else at this stage. The pathway at Rosebery Fields needs to be inspected by a building contractor. Councillor Knowles will report back on the fencing at Northgate next month. The Clerk confirm that she had a number of other questions and queries regarding the new email addresses and website, this will be actioned soon.

### **5. TO RECEIVE CORRESPONDENCE**

- EAS – David Evans – The Parish Council expressed their condolences to the friends and family of Mr Evans who sadly passed away this month.
- Future for Nature Fund – Extended to 5<sup>th</sup> December 2025 – Potentially Rosebery Field pathway
- Parish Partnership Bid – Signs
- Cyber Awareness Course – Both available on 27<sup>th</sup> November
- Town & Parish Summit – 12<sup>th</sup> November
- Norfolk County Council's Consultation – 27<sup>th</sup> October – 15<sup>th</sup> December

- BDC & SNC Design Code Consultation – 27<sup>th</sup> October – 8<sup>th</sup> December
- Invitation to the Induction Service of Revd Naomi Tuma (Bittern Benefice) – 2<sup>nd</sup> December 2025
- BDC/NCC/SNC Joint draft supplementary planning documents – 10<sup>th</sup> November – 19<sup>th</sup> December
- Road Closure – Crowes Loke – 17<sup>th</sup>-21<sup>st</sup> November – To facilitate duct laying works for Openreach.

## 6. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

20221709	Brambles, 31 Plumstead Road, Little Plumstead	Sub-division of plot and erection of detached bungalow (outline)	No comment.
2025/3138	Land adj 50 Plumstead Road, Thorpe End	Erection of 1 new dwelling	<p>The application is on the boundary of the buffer zone between the NDR and Thorpe End. The Growth Triangle Area Action Plan, ref GT2, the buffer zone between Thorpe End and the NDR needs to be maintained. This development would infringe upon the buffer zone, and would count as settlement creep (policy 1 of the Neighbourhood Plan).</p> <p>The application claims it will result in biodiversity net gain, a claim that appears contradicted as scrubland is being replaced by buildings and a swimming pool. It would also involve removing longstanding existing hedging, with only some of this being replaced.</p> <p>The other properties along the road leave a verge between the house and the road. The plans for this development do not include space for a verge and are therefore out of character. (policy 2 of the Neighbourhood Plan).</p> <p>This application sits outside the development boundary.</p>
2025/1170	Unit 1, Railway Farm, Norwich Road, Little Plumstead	Removal of Condition 3	The Parish Objects to the application. It is troubling to see this building

		<p>constructed/permitted for solely agricultural use, (and hence deemed by size restrictions and that sole use as not requiring further consents), morphing into an industrial unit, extending in size, apparently employing some 20 people, and now requiring still more expansion room to deal with it's chemical operations. If one studies the details of those changes in documents attached, you will see that the HSE required the small packed solvent filling operation to be moved outside the main building to an external storage container. The HSE /site also requires a concrete spill bunded containment area for the storage of isopropyl alcohol and acetone liquids in IBC's. These are Intermediate Bulk Containers usually of a 1000 litres. The additional external storage requested in this application is for rows of the ICBs to be placed in front of the building and to the side of the loading bay to free up further space internally. There are no other spill/accidental discharge measures disclosed.</p> <p>The site requires and now shows drawings for 4 articulated lorries and 16 parking bays with a further 5 potentially tucked down the side closest to other buildings. Some planting has taken place to the boundaries. Hexeal drawings also show some toilets in the smaller side extension with waste being handled by an unnamed site treatment plant, (location/type unknown). Discharge also unknown.</p> <p>The Parish Council would wish to ensure that storage and manipulation of highly flammable chemicals is a safe operation (Are</p>
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			<p>the fire brigade aware?), is a permitted operation and that there is a plan in place for accidental spillages from the ICBs. Some of these must already be stored externally as required by the HSE. This and the bunded area required are not clear on the limited drawings. The application drawings for the further external ICB's, (claimed to be empty), appear to be for the "vinegar" product (sold in multiple dilutions) and processed internally. The Parish Council would wish to make clear to Broadland District Council that it was not adequately consulted on such a commercial industrial chemical operation being present in the Parish and particularly one that seems to be expanding, with undisclosed vehicle numbers and operations. How safe is it for the wider population in the event of fire?</p>
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## 7. TO DISCUSS PARISH PROJECTS

### a. UPDATE ON THE LEASE OF THE ACTIVITY BUILDING, GREAT PLUMSTEAD

This is still awaited from the solicitors. The Clerk has been chasing but unfortunately has not received the document or an update. The Chairman and Councillors asked for a meeting hopefully tomorrow at the solicitors' offices to determine what the hold up is and how this can be resolved.

### b. NEW WEBSITE AND EMAIL ACCOUNTS

This is being processed. Councillor Vincent warned that some Councils had experienced problems with the new emails addresses and this is worth keeping in mind.

## 8. PLAY AREAS IN THE PARISH

### a. PLAY AREA INSPECTION FINDINGS

A number of items were found but only one was deemed as high. This was the basket swing at Great Plumstead and this was due to the shackles being the wrong way round. The Clerk will gather quotes for all the works and present these to the Councillors for discussion.

### b. WORKS NEEDED TO PADGATE, THORPE END

As above. There is one item which has been taped off for safety.

### c. WORKS NEEDED TO GREAT PLUMSTEAD

As above.

## 9. FINANCIAL MATTERS

### a. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

#### Payments

Bank Balance	Nat West	<b>£6,939.12</b>	30.09.2025
Bank Balance	Scottish Widows	<b>£42,378.58</b>	31.10.2025
Bank Balance	Broadland Deposit Account	<b>£343,318.46</b>	31.03.2025
		<b>£255,635.66</b>	
			As allocated in parish accounts. Not confirmed by Broadland Deposit Account
<u>Payments</u>			
Google	Hosting email		£5.00*
		<b>TOTAL</b>	<b>£0.00</b>
<u>Receipts</u>			
		<b>TOTAL</b>	<b>£0.00</b>
<b>Outstanding Cheques</b>			
Christian Cator Estate	Sandhole Lane Hire - half yearly		£179.22
Great Plumstead Village Hall	Hire fees		£90.00
Norfolk Pension Scheme	Monthly Payment		491.02
Norfolk Pension Scheme	Monthly payment		£600.90
Great Plumstead Village Hall	Hire fees		£50.00
		<b>TOTAL</b>	<b>£1,411.14</b>
<b>Current Account Balance</b> after above payments made and <b>outstanding cheques cleared</b> will be approximately			
			<b>£5,527.98</b>

\* already included in the accounts stated above

Proposed – Councillor Bullen. Seconded – Councillor Edwards. All agreed.

Bank Balance	Unity Bank	<b>£124,209.05</b>	10.11.2025
<u>Payments</u>			
E.on	Electricity Supply - GP Rec		£96.75
Anglian Water	Water Rates		£1,219.35
T Scott	Salary and expenses		£1,552.96
HMRC	Tax and NI		£187.00
Norfolk Pension Scheme	Monthly payment		£506.72
PKF	External Audit		£1008.00*
Unity Bank	Service Charge		£6.60*

		<b>TOTAL</b>	<b>£3,562.78</b>
<u>Receipts</u>			
Broadland District Council	CIL		£32629.43*
		<b>TOTAL</b>	<b>£0.00</b>
<b>Payments Awaiting Authorisation</b>			
Clapham & Collinge	Legal Advice - Tennis Courts		£600.00
		<b>TOTAL</b>	<b>£600.00</b>
<b>Current Account Balance</b> after above payments made and <b>outstanding cheques cleared</b> will be approximately			
			<b>£120,046.27</b>

\* already included in the accounts stated above

Proposed – Councillor Heath. Seconded – Councillor Rice. All agreed.

#### **10. TO DISCUSS WHAT ITEMS SHOULD GO ONTO SOCIAL MEDIA THIS MONTH**

Planning

#### **11. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL**

The date of the next meeting is Monday 8<sup>th</sup> December 2025 at 7.00pm at Little Plumstead Village Hall

#### **12. TO RECEIVE ITEMS FOR THE NEXT AGENDA**

TEGVA

Yew Tree at Walled Garden, Little Plumstead

There being no further business the meeting closed.

Signed:

Chairman

Date: